

13.09.2023 - Auslandshandelskammern

Internship Opportunities at AHK

 Full-time/Part-time: Parttime

 Location: Dubai or Abu Dhabi

Apply at:
Traineeship.dubai@ahkuae.com

As AHK we are dedicated to fostering talent and empowering aspiring professionals, we recognize the significance of internships in shaping career paths and facilitating personal growth. By joining the German Emirati Joint Council for Industry and Commerce (Dubai or Abu Dhabi) as an intern, you will have the opportunity to gain hands-on experience, learn from industry experts, and contribute to exciting projects revolving around international trade and development.

Please note that our internships usually range around 6-12 months. The next possible internship period starts in March 2024.

About the position

- Business and administrative management support in the respective departments
- Conducting market research and compiling market studies on various topics
- Support of renewable energy related projects
- Preparation and facilitation of business matchings
- Preparation of travel schedules, delegations and company visits
- Organizing seminars, webinars, receptions as well as networking events
- Translation of documents for events, newsletter, webinars, and meetings
- Social media and App maintenance
- Design of flyers, presentations and other printed publications
- Adhoc-tasks

Required qualifications

- Currently enrolled in a Bachelor or Master program or in between a Bachelor and Master program
- Native proficiency in German, fluent in English; Arabic e is a plus
- Proficient knowledge in MS Office

What we offer

Within our internship program, we present three primary thematic areas:

- Events and Delegations
- Media & Communications
- Market Entry Services

To express your interest in a future internship, we invite you to submit your application to Traineeship.dubai@ahkuae.com. Please include a resume highlighting your academic achievements, relevant coursework, and any previous internship or work experiences. Additionally, feel free to share your aspirations, interests, and how you believe an internship with us can align with your professional goals.